



The Annual Meeting of the Danby Group Parish Council took place on **Wednesday 13th May 2026** in Castleton Village Hall and this was followed by the monthly routine meeting.

Present (for both meetings) : Councillors: J Day (Chair), I Dodsworth, R Rudsdale, P Stonehouse, E Watson, R Findlay, D Murrell, J Preston (Clerk) and one member of the public throughout.

Annual Meeting Agenda

1. Election of Chair

By resolution of the members present, Cllr Day was elected as Chair and he signed the declaration of acceptance of office.

2. Apologies for absence

Apologies for absence received from CClr Chance, Clr's G Thompson & S Medd

3. Election of Vice Chairman

By resolution of the members present Cllr Findlay was elected as Vice Chair.

4. To receive nominations and make appointments in respect of:

By resolution of the members present the following were elected to fill the post specified.

- 4.1 The Castleton Village Hall Management Committee – Cllr Stonehouse
- 4.2 Castleton Play Area Committee – Cllr Day
- 4.3 The Yorkshire Local Councils Association (2 posts) – Cllr Medd & Mr Preston (Clerk)

Minutes of the Meeting

1. Apologies for absence Cllr's Thompson & Medd, CClr Chance

2. Declarations of interest None

3. Minutes

The Minutes of the meetings held on Wednesday 15th April 2026 were accepted by resolution as true records and were signed by the Chair.

4. Matters Arising from the meeting held 15th April

- a) The Clerk reported that he had attempted to contact Mr Platt, NYMNPA regarding the Village Enhancement Scheme but as yet no response had been received.
- b) The Clerk reported that he had written to a named individual at Sanctuary Housing ref the tenancy of 14 Ashgrove, Castleton however despite requesting a response no reply had been received. The Chair reported that he had also been in touch with Sanctuary Housing by telephone, the response had been abrupt and no useful information had been provided. The interested parties in Castleton had been made aware.

5. External Reports None presented

6. Planning Applications None for consideration

Signed as a true record:(Chair) Date:

7. Accounts / Financial

- 7.1** By resolution the balance sheet for the financial year ending 31st March 2025 was approved.
- 7.2** Annual Governance & Accountability Return. By resolution members approved the Annual Governance Statement for the year ending 31st March 2026. Document signed by the Chair and the Clerk.
- 7.3** Annual Governance & Accountability Return. By resolution members approved the Accounting Statements for the year ending 31st March 2026. Document signed by the Chair and the Clerk.
- 7.4** Members, by resolution approved the monthly financial report prepared by the Clerk and authorised payment of outstanding invoices.
- 7.5** Policy of insurance. By resolution members authorised / approved renewal of insurance cover the premium being £1647.61 (up from £1609.36 last year).
- 7.6** Service Level Agreement prepared by North Yorkshire Council relating to the provision of funding to the Parish Council for “the maintenance of cemeteries and / or closed churchyards”. Funding previously received by way of Scarborough Borough Council’s Model Agreement which has been abolished by NYC and replaced with an individual agreement between NYC and the Parish Council. Removed from the agenda for this meeting as a new SLA is being prepared by NYC – for consideration at a subsequent meeting.

8. Correspondence (to note receipt / respond)

- a) Request received from the family of the late Pauline Randles to site a memorial bench on Westerdaleside Road. (Bench proposed will replace an old dilapidated seat at the same location) Request approved by resolution – Clerk to reply
- b) The clerk reported that he had taken a telephone call from Mr St John, NYMNPA ref the toilet maintenance grant paid by the authority. The grant will be paid again for this financial year but thereafter abolished. To be discussed as an agenda item at the June meeting of the Parish Council.

9. Items reported by Councillors

- a) Cllr Watson reported that she had received an email ref grass cutting in Danby. Following discussion members agreed the same regime in place last year would be employed this year with no plans at this time to expand the project into other areas in the Parish.
- b) Comondale Church carpark area, Sandhill Bank – the bird-mouth fence is a very poor state of repair.
- c) Road from the track to Haggaback Farm along to the junction near Hobb Hole is in a poor state of repair with multiple potholes.
- d) Road sign near the junction High Street / Church Street / Station Road, Castleton – metal post rotted through
- e) Birk Field Road junction with Blakey Lane view obstructed by overgrown gorse bushes.

10. Next meeting

The next routine meeting of the Danby Group Parish Council will be held on Wednesday 10th June 2026 in Castleton Village Hall.