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The routine monthly meeting of the Danby Group Parish Council took place on **Wednesday 13th June 2018** at Castleton Village Hall.

Present : Councillors: G Banner (Chair), P Stonehouse, J Day, E Watson (late arrival - apologies tendered in advance), R Rudsdale, I Margetts, I Dodsworth, R Findlay (late arrival) and J Preston (Clerk).

Minutes of the Meeting

1. Apologies for absence

N/A all councillors present

2. Declarations of Interest

Cllr Rudsdale declared an interest in agenda item 6.1 – planning application ref Tib Hill Cottage, Hollin Top Lane, Danby.

3. Minutes – The Minutes of the Annual Meeting and routine meeting held on 9th May 2018 were accepted by resolution as a true record and signed by the Chair.

4. Matters Arising

The Clerk advised all issues raised by members at last month's meeting had been reported and addressed by Highways / SBC. Regarding gullies in Castleton, the Clerk was waiting to address this specific issue with Mr Santon, Area 3 Highways.

Housing Needs Survey – Mr Huby SBC had delivered the surveys which were to be distributed by Councillors.

Cobbles outside the old bank – the necessary repairs have been made.

5. External reports

The Police Report had been circulated separately in advance of the meeting and published on the website. There were no other reports.

6. Planning

6.1 Planning application NYM/2018/0299 ie the application for variation of condition 2 (material amendment) to planning approval NYM/2017/0600/FL to allow the dwelling to be clad in natural stone in lieu of timber shingles and alterations to bay window at Tib Hill Cottage, Hollin Top Lane, Danby. Resolved – no objection.

6.2 Planning application NYM/2018/0229/FL i.e. the application for variation of condition 2 (material amendment) of planning approval NYM/2012/0751/FL to allow retention of sun room and link as built together with discharge of condition 10 relating to drainage at Old Mill, Commondale. Resolved – no objection.

6.3 Planning application NYM/2018/0322/FL regarding the retention of a pre-fabricated classroom at Castleton CP School. Resolved – support, the application meets a vital local need.

7. Accounts / Financial

Members resolved to settle all outstanding invoices and cheques were signed accordingly.

8. General Data Protection Regulations

Privacy Notice / Statement – in advance of the meeting the Clerk had circulated a draft of the necessary document, which was debated by members. Some minor typographical errors were highlighted which

Signed as a true record:(Chair) Date:

will be addressed by the Clerk. Members resolved to formally adopt the document which will be published on the Parish Council website.

The Clerk also reported he was in the process of drafting a new Data Protection Policy and Document Retention / Disposal Policy.

9. National Association of Local Council's Model Standing Orders

The Clerk had circulated the draft document in advance of the meeting and advised members that changes had been made in line with current / new legislation. By resolution members formally adopted the amended NALC Model Standing Orders.

The document was considered in detail and tailored to suit the requirements of the DGPC, the Clerk will update the draft Orders and circulate to members.

10. Removed from the agenda as being a duplicate of item 8 above

11. Correspondence

Forthcoming meetings

- (1) Scarborough & Whitby Area Constituency Committee, Wed 20th June 9:30am University Technical College, 1 Ashburn Road, Scarborough.
- (2) Joint Area Parish Forum, Tue 17th July at Danby Castle from 5:15pm

12. Highways and other issues raised / to be reported

Strait Lane, Ainthorpe a concern had been raised by a member of the public with regards the overgrown hedges on Strait Lane which are encroaching on both sides of the narrow road.

Cllr Banner reported that he had attended a training even hosted by NYMNPA re planning issues, when received the PowerPoint presentation will be circulated.

Cllr Banner also reported that he and the Clerk had attended a meeting of the YLCA at Whitby – no issues affecting DGPC.

The Clerk raised an issue in respect of email addresses – guidance issued under the GDPR indicated that multiple recipients should not be shown in the address line of an email, but rather recipients should be 'blind copied' into messages. As members were already aware of each other's email address in any event all gave their informed consent for the clerk to continue sending emails to members of the council as has been the routine practice.

Next month's meeting – a number of Councillors advised that because of other commitments they would be unable to attend the meeting which had been scheduled for Wednesday 11th July, consequently it was agreed to postpone the meeting for 1 week.

Meeting Closed 8.20pm

Next meeting 7pm, Wednesday 18th July 2018